

In accordance with articles 11 and 12 of the Law on Associations (Official Gazette of the Republic of Serbia no. 51/09), the founding Assembly of the Association, held on May 18<sup>th</sup>, 2016 in Novi Sad, has adopted the following

## **ARTICLES OF ASSOCIATION**

### **Association of Citizens and Citizenesses**

#### **“Gender Knowledge Hub“**

##### **Article 1**

Association of citizens and citezenesses “**Gender Knowledge Hub**” (hereinafter referred to as: The Association) is being established as non-political, non-governmental and non-profit association for the purpose of achieving aims in the field of gender equality..

##### **Article 2**

Aims of the Association are:

- production and promotion of knowledge on gender and gender relations;
- promotion of liberal arts and feministic principles in public policies creation;
- creation of gender responsible policies, programs and projects as well as practical solutions for enhancement of gender equality;
- capacity enhancement of different stakeholders in gender equality field and introduction of gender perspective in different areas;
- support to various institutions and organizations in introducing gender perspective into policies, programs and projects.

##### **Article 3**

In pursuit of said aims, the Association shall especially undertake the following:

- 1) empiric surveys in the field of liberal arts on gender, gender relations and gender equality;
- 2) gender analysis of public policies and policies instruments, programs, projects, at all levels and different sectors;
- 3) develop methodology, indicators and instruments to follow-up gender equality in different sectors and levels;
- 4) work on creation and development of gender equality policies at local, national and regional level and support institutions and organizations in creation, application and follow-up of public gender responsible policies;
- 5) advocate enactment of political and legal solutions enhancing gender equality and position of women;
- 6) create, organize and apply training programs in gender equality, introduction of gender perspective, gender-sensitive policies and gender analysis;
- 7) create, organize and apply training programs for informing and awareness raise on human rights, anti-discrimination and gender equality;
- 8) create, organize and apply training programs for decision makers, policy creators with an aim to raise awareness on gender equality;

- 9) create, organize and apply programs for enhancement of women capacities and consultancy support in development of leader potentials of women in politics and other areas;
- 10) give expert support to institutions and organizations in different sectors in introducing gender equality and gender perspective into programs, policies and projects;
- 11) publishing activities in order to promote knowledge, surveys and expertise in gender issues and gender equality;
- 12) cooperate with universities, institutions, companies in development and promotion of programs and policies in gender equality;
- 13) cooperate with mechanisms and bodies for gender equality at local, provincial and national level;
- 14) cooperate with other domestic and foreign associations and NGOs dealing with women human rights and equal opportunities policies (minority and discriminated groups rights) as well as youth rights;
- 15) provide other services in gender equality and equal opportunity policies.

#### **Article 4**

Title of the Association is: **»Кућа родних знања и политика«.**

Title of the Association in English language is: **Gender Knowledge Hub**

Seat of the Association is in Novi Sad.

The Association shall undertake its activities at the territory of the Republic of Serbia and West Balkan Region.

#### **Article 5**

Member/ess of the Association could be every person accepting the aims and Articles of Association, under recommendation of one Member/ess. Decision on acceptance shall be determined by the Executive Board of the Association. Membership shall be effective after affixing signature onto relevant statement on accession. Member/ess could leave the Association by submitting relevant written statement. Membership could cease due to longer inactivity of a Member/ess. Decision on membership termination shall be determined by the Assembly, under Executive Board`s proposal.

Minor could become a member/ess after turning 14 years of age, if certified statement on approval of his/her legal guardian is being submitted. For a person under 14 years of age application could be submitted by his/her legal guardian.

#### **Article 6**

Adult Member/ess has the right to:

- 1) equally, with other members/esses participate into accomplishment of the Association`s aims;
- 2) directly participate at the decision-making process at the Assembly and through Association`s bodies;
- 3) elect and be elected into Association`s bodies;
- 4) be informed in due time on work and activities of the Association.

Minor members/esses have the right as aforesaid within paragraph 1, points 1 and 4 of this Article. Minor members/esses 14 years of age and over could attend the Assembly session and participate into discussion, without voting rights.

Member/ess is obliged to:

- 1) actively contribute to achievement of the Association`s aims;
- 2) participate in the Association`s activities in accordance with his/her affinities;
- 3) pay membership dues;
- 4) perform other duties under the Executive Board`s decision.

### **Article 7**

Bodies of the Association are Assembly, Executive Board, Supervisory Board, Advisory Board and Director/ess.

### **Article 8**

All members/esses of the Association are members/esses of the Assembly. The Assembly shall regularly convene once per year. Extraordinary meeting could be scheduled upon reasoned request of the Executive Board or by initiative of one third of Assembly members. The initiative should be submitted to the Executive Board in written form and must contain questions to be discussed. Assembly meeting shall be convened by the president/ess of the Executive Board by written information on place/time of meeting and proposed agenda. Assembly shall be presided by a person elected by public voting at the beginning of the meeting.

Assembly:

- 1) enact working plan and program;
- 2) adopt Articles of Association and amendments;
- 3) adopt other general documents of the Association;
- 4) elect and dismiss members/esses of the Executive Board;
- 5) discuss on and adopt, at least once a year, Executive Board`s report;
- 6) discuss on and adopt financial plan and report;
- 7) decide on membership fee for the coming year;
- 8) decide on statutory changes and termination of the Association;
- 9) decide on joining national and/or international associations.

The Assembly could reach decisions if at least ½ of members/esses with voting rights are present. The Assembly decide by majority of present members/esses. Qualified majority of 2/3 of present members/esses is necessary for Articles of Association amendments, statutory changes and termination of the Association.

### **Article 9**

Executive board is executive body of the Association with mandate to carry out aims of the Association defined herein. Executive Board has five members/esses elected and dismissed by the Assembly. Mandate of Executive Board members/esses is four years with possibility of repeated mandates. Executive Board elects a president/ess between its members/esses and deputy president/ess.

### **Article 10**

Executive Board:

- 1) reach decisions aimed to accomplishment of the Association`s aims;

- 2) decide on initiative for Articles of Association amendments, or under initiative of at least five Association members/esses and prepare amendment(s) proposal further delivered to the Assembly for adoption;
- 3) propose and adopt systematization of working posts and other Association`s documents;
- 4) propose and decide upon appointment of the Director/ess of the Association;
- 5) decide on damage collection proceeding as defined under Article 25 para. 2 of the Association Law and, if necessary, appoint special representative of the Association for the relevant proceeding;
- 6) decide upon other issues not falling within authorities of any other body under this Articles or the Law. Executive Board could reach decision(s) if at least ½ of members/esses is present. Decision is being reached by majority of votes.

### **Article 11**

Supervisory Board takes care on financial businesses of the Association and inform the Executive Board on all irregularities. Supervisory Board has three members/esses elected by the Assembly for the four-year mandate that could be repeated. Supervisory Board files a report to every Assembly meeting.

### **Article 12**

Advisory Board gives recommendation(s) to the Executive Board on manners and venues for accomplishment of the Association`s aims. If necessary redacts written material and programs created within and applied by the Association. Advisory Board has up to 12 members/esses appointed by Executive Board`s decision with the Assembly`s approval.

### **Article 13**

Director/ess of the Association represents the Association in all legal affairs and has the authority of financial instructor.

If not present, representation shall be executed by a person appointed by the Director/ess.

### **Article 14**

Work of the Association is public. Executive Board takes care on regular informing of members/esses and public on the Assembly`s activities and work, directly or via internal publications, *i.e.* public announcements or other appropriate manner. Yearly financial statements and reports on the Association`s work shall be delivered to members/esses at the Assembly meeting.

### **Article 15**

For the purpose of accomplishment of its aims the Association could establish contacts and cooperation with other associations and organizations, national and/or international. The Association could join other international associations and cooperate with expert groups, survey institutions and organizations nationally and/or internationally, all upon the Assembly`s decision.

## Article 16

The Association is being financed from membership fees, voluntary contributions, donations and presents, financial subsidies, gifts and testaments of domestic legal and/or natural persons, via projects with domestic and foreign authorities or foundations.

The Association could gain financial resources from participation fees for seminars and other educational events in gender equality, enhancement of women rights, anti-discrimination and development of gender-responsible public policies as well as other affined activities of the Association.

## Article 17

The Association could gain financial assets through commercial business, code 70.22, consultants activities related to business operations and other management.

Any profit of the Association could be used only and exclusively for accomplishment of aims defined, including regular work expenses of the Association and financial support to certain projects.

## Article 18

The Association shall discontinue under the Assembly decision, when conditions for aims accomplishment cease to exist and in other situations as defined by the relevant Law(s).

## Article 19

If the Association is being discontinued, all its assets shall be transferred to another association, organization or institution whose aims are the same or similar to the highest extent to the aims of the "Gender Knowledge Hub", under the relevant Assembly decision.

## Article 20

The Association has a round seal with the following text (in the outer section, following the circle): ***Кућа родних знања и политика, and*** (in the inner section, following the circle) ***Gender Knowledge Hub, and*** (in the middle, levelled) ***Novi Sad.***

The Association has its logo, styled letter "G" with an arrow in the middle under which the Association`s title is written in Latin alphabet, both in Serbian and English language.

## Article 21

All issues not regulated within this document shall be governed by relevant provisions of the Associations Law.

## Article 21

This document shall be effective from the day of its adoption at the founding Assembly meeting of the Association.

Presiding of the founding Assembly meeting  
Sanja Nikolin